TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES STUDENT AND ACADEMIC AFFAIRS COMMITTEE MEETING

3:00 p.m. CDT Thursday, March 13, 2025

Tennessee State University Main Campus – The Barn Agricultural Building 3500 John A. Merritt Blvd. Nashville, TN 37209

AGENDA

- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of November 22, 2024, Student and Academic Affairs Committee Meeting Minutes (Action)
- IV. Student Affairs Report
- V. Academic Affairs Report
 - A. SACSCOC Report
 - B. Report on Low-Producing Programs
 - C. Update on Retention and Progress
 - D. Summer Semester Update
 - E. College Updates
 - 1. College of Health Science Report
 - 2. College of Public Service Report
 - 3. College of Business Report
- VI. Approval of Artificial Intelligence Policy (Action)
- VII. Research and Sponsored Programs Report
- VIII. Athletics Report
- IX. Adjournment

TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

ACTION ITEM

DATE: March 13, 2025

ITEM: Approval of November 22, 2024, Student and Academic

Affairs Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Jeffery Norfleet, Committee Chair

Background Information

Trustee Norfleet will present the November 22, 2024, meeting minutes for the Committee's approval.

Committee Action

The Committee Chair will call for a motion recommending approval of the minutes.

MOTION: I move to approve the November 22, 2024, Student and Academic Affairs Committee Meeting Minutes, as contained in the Board materials for March 14, 2025 meeting.

Tennessee State University Board of Trustees Student and Academic Affairs Committee Meeting November 21, 2024 Tennessee State University – The Barn Agricultural Building

MINUTES

Committee Members Present: Trustees Jeffery Norfleet (Committee Chair), Terica Smith, Artenzia Young-Seigler, and Tyler Vazquez (Student Trustee)

Other Board Members Present: Trustees Trevia Chatman, Marquita Qualls, Charles Traughber, Dwayne Tucker, and Dakasha Winton (Board Chair)

I. CALL TO ORDER

Trustee Norfleet called the meeting to order at 3:45 p.m. (CT) on November 21, 2024.

II. ROLL CALL/DECLARATION OF A QUORUM

Trustee Norfleet proceeded with the roll call vote. Board Secretary Pendleton called the roll at the Committee Chair's request. Trustees Norfleet, Smith, Young-Seigler, and Vazquez were present. Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF TSU POLICY GOVERNING INSTITUTIONAL ACCREDITATION

Trustee Norfleet announced the next agenda item as an approval of TSU policy governing institutional accreditation. Trustee Norfleet asked Dr. Robbie Melton, TSU's Interim Vice President for Academic Affairs and Provost, to provide pertinent information related to this agenda item. Dr. Melton asked for Dr. Charlise Anderson and Board Secretary Laurence Pendleton to provide information on the accreditation policy.

Secretary Pendleton discussed this policy, which is driven by recently enacted state law and codifies what the law requires of the University. He stated that the purpose is to have Boards identify their accrediting agencies, as well as o provide policies and resources for choosing a different accrediting agency, if desired.

Secretary Pendleton stated that this policy identifies SACSCOC as the current accrediting body. He also stated that SACSCOC is the accrediting body for most institutions in the south.

Trustee Norfleet asked if there was a motion to recommend full Board approval. Trustee Smith moved to recommend to the full Board the approval of TSU policy governing institutional accreditation. Trustee Young-Seigler seconded the motion, and the motion carried unanimously by voice vote.

IV. REPORT ON SACSCOC AND OTHER ACCREDITATION MATTERS

Trustee Norfleet asked Dr. Anderson to present the next item on the agenda, the report on SACSCOC.

Dr. Anderson, who serves as the Institutional Accreditation Liaison, stated that the University's fifth-year interim report, which is inclusive of the QEP impact report, is due to SACSCOC in March 2026. She stated that TSU is currently on-track with the established timeline.

Dr. Anderson stated that the Steering Committee, which meets monthly, is currently working on the second draft of the report, based on feedback from our consultant, Silver & Associates. She stated that the final draft of the report is expected by December of 2025.

Trustee Norfleet asked Dr. Anderson to explain the QEP impact report. Dr. Anderson stated that the purpose of the report is to enhance and develop a holistic and integrative advising model for student success, which in turn is expected to help with retention.

Trustee Winton asked if the final draft comes to the Board. Dr. Anderson replied that the committee can provide a final draft or a copy of each draft, based on the Board's directive.

V. RETENTION AND ACADEMIC PROGRESS UPDATE

Trustee Norfleet announced the next agenda item as an update on retention and academic progress. Dr. Melton gave an update regarding the retention progression. A retention plan was included in the Board materials.

Dr. Melton stated that a survey was recently conducted of all first-time freshmen with less than 15 credit hours. She stated that 301 students were identified. Dr. Melton also discussed implementation of Extreme Winter and Extreme Spring one (1) week online courses to help get students back on track to achieve all credit hours.

Dr. Melton stated that we are going into a 2+2 advisement model. In this new model, students will stay with the same advisor until their junior year, which is in alignment with other institutions. Dr. Melton discussed a plan to work with colleges and departments to make sure that every freshman has a touchpoint with their majors. She also discussed implementing Student Success Specialists. These specialists will provide all-in-one support in coaching, advising, and mentoring to make sure that students are successful. Dr. Melton stated that there is a current plan to reach out to students over winter break to raise retention.

Trustee Qualls asked about cross-functional training. Dr. Melton said that this is the first tier, and that specific colleges and departments will be addressed in later tiers.

Trustee Norfleet asked about two (2) specific programs. Dr. Melton stated that the PhD in Public Health will kick off in Fall 2025 and the Masters of Science in College of Business will kick off in Spring 2025. She said that there should already be a market need for these new programs.

Dr. Melton presented information on low-producing programs, one of which is a new program. Discussion took place on programs with periods of inactivity, as well as terminated vs. inactive programs. Dr. Anderson spoke on the processes and requirements for both SACSCOC and THEC. Secretary Pendelton said that in order to terminate an academic program, it must come to the Board.

Dr. Melton said that she will have a full retention and academic process update by March of 2025, and will be working on a draft retention plan. Trustee Winton requested a decision tree so that the Board can have more information.

Trustee Smith asked about what is inactive right now. Dr. Melton stated that they found 293 students in good standing. She discussed reaching out to these students and talking to them about a plan to finish their degrees this spring. Dr. Melton emphasized that part of the retention plan is finding these students. She also stated that we have over 33 online programs, and that we have to go global. She stated that this is one of our goals for 2025.

VI. ACADEMIC AFFAIRS REPORT

Dr. Melton discussed the next agenda item, the Academic Affairs Report. Dr. Melton thanked everyone for promoting TSU. She said that the more we market TSU, the more people will want to come to our university. Dr. Melton said that we have \$55,485,000 in grant awards, with over 100 awards.

Trustee Norfleet discussed two (2) current Letters of Notification with THEC. He suggested that we remove these. Dr. Anderson confirmed that, following conversations with THEC, they have been put on hold, rather than retracted. Secretary Pendelton said that he will need to follow up with THEC regarding whether these need to be retracted.

VII. STUDENT AFFAIRS REPORT

Trustee Norfleet called up Dr. Bridgett Golman to present the next agenda item, the Student Affairs Report. Dr. Golman reviewed the different divisions of Student Affairs, which all offer programming. She discussed the importance of being intentional about programming, which should be done in accordance with the holistic S.T.U.D.E.N.T. development model. She discussed gaps in certain areas of programming and how working with intention can improve these areas.

Dr. Golman next discussed enrollment services. She stated that the University is prioritizing the mental and physical health of students. She discussed the initiative of TimelyCare, an app which provides 24/7 access to students for help with both mental and physical health concerns. She also discussed implementation of the Tiger Support Center for student support across numerous areas.

Dr. Golman opened the floor for discussion. Trustee Young-Siegler asked if there are fees for students to use the TimelyCare app. Dr. Golman said there are not. Further discussion took place on the general population of students and services offered through the Office of Student Life.

Trustees Winton and Smith asked about enrollment and recruitment plans. Dr. Golman stated that a recruitment plan is in progress. Further discussion took place regarding recruitment of students and enhancing the lives of current students.

Trustee Smith asked about the current Friday model. Dr. Golman deferred to Dr. Melton, who spoke about the current plan for classes to return on Fridays. Further discussion took place on expanding programming in certain areas, including the Men's and Women's Initiatives.

VIII. ADJOURNMENT

Trustee Norfleet asked for a motion to adjourn the meeting. Trustee Smith moved to adjourn the meeting, and the motion was seconded by Trustee Young-Seigler. A voice vote was taken, and the motion carried. The meeting was adjourned at 6:17 p.m (CT).

TENNESSEE STATE UNIVERSITY DIVISION OF STUDENT AFFAIRS

INFORMATION ITEM

DATE: March 14, 2025

ITEM: Student Affairs Report

RECOMMENDED ACTION: No action

PRESENTED BY: Dr. Bridgett Golman, Interim Vice President of Student

Affairs

<u>Background Information</u>: This information is intended to represent the departmental reports for the Division of Student Affairs.

OFFICE OF STUDENT ACTIVITIES AND LEADERSHIP Cristal Powell Roach, Assistant Dean of Student Engagement

The Office of Student Activities and Leadership (OSA) at Tennessee State University supports student growth by offering dynamic and diverse programming that fosters intellectual, ethical, and social development. OSA's mission aligns with academic outcomes by promoting student engagement in registered clubs and organizations, providing leadership training, and facilitating collaboration with the Division of Student Affairs and the local community. Through these initiatives, students are empowered to develop leadership, communication, and interpersonal skills while enriching their overall university experience.

Unit Focus:

To offer programs and initiatives that encourage student engagement, leadership development, and collaboration within the campus community.

January:

- New Student Orientation: An orientation designed to help incoming students transition smoothly into university life, providing essential information about academic expectations, campus resources, and student life while offering opportunities to connect with peers, faculty, and staff.
- NPHC Week: A celebration of unity, service, and culture among the Divine Nine, featuring events that highlight the impact of the nine Divine 9/Black Greek Letter Organizations at TSU.
- Skate Night: A networking event for members of the Divine Nine.
- **Greek Etiquette**: (317 participants) A panel discussion where representatives from each Black Greek-Letter Organization (BGLO) share insights on the dos and don'ts of Greek life, providing students with guidance on proper conduct and membership expectations.

- **Hazing Prevention Seminar**: (725 participants) An educational session aimed at raising awareness about hazing, promoting a culture of respect, and ensuring compliance with university policies to foster a safer campus environment.
- Community Service: Over 100 food sacks were created for Nashville Rescue.
- Iota Phi Theta Fraternity, Inc. Delta Beta Chapter Week.
- **Spring Elections Informational**: (78 participants) A mandatory meeting for students interested in running for student leadership positions, providing details about eligibility requirements, deadlines, and campaign guidelines.
- **SUBG Informational**: (75 students in attendance, 112 applicants) A mandatory meeting for students interested in joining the campus programming team, providing information on eligibility requirements and application deadlines.
- Phi Beta Sigma Fraternity, Inc., Zeta Alpha Chapter Week.

February:

- Delta Sigma Theta Sorority, Inc., Alpha Chi Chapter Week.
- **Spoken Word Open Mic Poetry Slam**: An event for students to share their original poetry, spoken word, and creative storytelling.
- **Black History Trivia Night**: Sponsored by the Junior Delegation, this engaging event celebrates Black history, culture, and achievements through a competitive trivia game.
- **SUBG Table Top**: A space for student groups to reserve tables and showcase their activities, recruit members, and promote upcoming events.
- **Spring Elections (Virtual) Informational**: A mandatory meeting for students interested in running for student leadership positions, covering eligibility, deadlines, and campaign guidelines.
- **Tigers Den**: A mandatory academic support and work session for student leaders, providing a focused study environment for productivity, collaboration, and academic success.
- Spring Elections Approved Candidates Meeting: (43 candidates) A mandatory meeting for all approved candidates, outlining campaign guidelines, promotional rules, and ethical campaigning to ensure a fair election process.

March:

- Omega Psi Phi Fraternity, Inc. Rho Psi Week.
- March Madness SUBG Table Top: A space for student groups to engage with the campus community and promote their initiatives.
- Building Your Pathway to Success: A seminar focused on equipping students with essential career-readiness skills, including professional development and networking strategies.
- **Bounce Bash**: A celebration honoring the spirit of Mardi Gras with music and cultural festivities.

- **HERitage Week**: A week dedicated to empowering women through various activities that highlight their achievements and contributions.
- Sigma Gamma Rho Sorority, Inc. Alpha Beta Chapter Week.
- Alpha Beta Chapter of Sigma Gamma Rho Sorority New Members Presentation: An event where newly initiated members are introduced to the community.
- Alpha Kappa Alpha Sorority, Inc. Alpha Psi Chapter Week.
- SUBG Night Courtyard.

April:

- **Spring Election Week**: A week of campaigning for student leadership positions, featuring debates, rallies, and the announcement of elected candidates.
- Mister and Miss Tennessee State University Pageant: A highly anticipated pageant celebrating leadership, academic excellence, and community engagement.
- **Student Elections**: The final vote for elected student leaders.
- **Tiger Fest**: A celebration of community with music, food, and a strong sense of school pride.
- New Members Presentations: A series of events where newly initiated members of fraternities and sororities are introduced to the campus community.
- **Greek Picnic**: A day to honor new members and foster networking among Greek organizations.
- **Divine 9 Gala**: A formal event celebrating the legacy and achievements of the Divine Nine.
- **Denim Day**: An annual event dedicated to raising awareness about sexual violence and supporting survivors, encouraging solidarity through the wearing of denim.
- **Tigers Den**: A mandatory academic support and work session for student leaders, providing a focused space for academic success.

Student Organizations:

Currently, 83 student organizations are registered under the University Association of Student Organizations (UASO), offering a wide range of opportunities for engagement across various fields:

- Academic and Professional Organizations: Fostering academic and career development.
- Cultural/Ethnic Clubs: Promoting cultural awareness and inclusivity.
- Honor Societies: Recognizing academic excellence and leadership.
- **Religious Organizations**: Supporting spiritual growth and fellowship.
- State/City Organizations: Building community for students from specific regions.
- **Institutional Organizations**: Reflecting the university's traditions.
- Fraternities and Sororities: Emphasizing leadership, scholarship, and service.

The UASO serves as the central hub for these organizations, offering support and resources.

National Pan-Hellenic Council (NPHC) is an umbrella organization that represents the nine historically Black Greek-letter organizations (BGLOs). NPHC serves as a platform for collaboration and unity among these fraternities and sororities, promoting leadership, community service, and academic excellence while upholding the values and traditions of each organization.

All nine NPHC organizations are registered for the Spring 2025 semester, with seven approved for membership intake. One organization is on Cease and Desist pending an investigation, while another has deferred its intake until the next academic year to ensure careful consideration of its activities. The focus remains on fostering a positive, safe, and supportive environment for all students involved.

OFFICE OF STUDENT CONDUCT AND JUDICIAL AFFAIRS Dr. Anita McGaha, Assistant Dean of the Office of Student Conduct

Unit Focus:

To ensure the safety and well-being of students by effectively managing student conduct issues, promoting a positive campus environment, and upholding the standards outlined in the student handbook. Through proactive behavioral interventions and policy reviews, the goal is to foster a community where students are supported, held accountable, and encouraged to make responsible decisions. The Behavioral Intervention Team (BIT) plays a key role in identifying and addressing potential concerns, ensuring the use of current best practices in student conduct management.

Leadership Transition:

Dr. Shataia (Shay) Gresham Howard resigned from the position of Assistant Dean/Director of Student Conduct. Dr. Anita McGaha agreed to serve as the Interim Assistant Dean/Director of Student Conduct, effective February 2025.

Case Oversight:

Dr. Anita McGaha is actively overseeing the review of all open student conduct cases and conducting necessary hearings. A significant case under review includes a February 12, 2025, incident involving a fight. One of the students involved requested a Tennessee Uniform Administrative Procedure Act (TUAPA) hearing, while the other student requested a hearing with the Student Conduct Disciplinary Committee. The resulting sanctions, which included a disciplinary suspension for the academic year, are currently under review by the committee.

Policy Review Process:

Under the guidance of the Dean of Students, a comprehensive review of the student conduct policy and procedures is underway. This review aims to align practices with the latest best practices and ensure adherence to the rules and guidelines set forth in the student handbook.

Behavioral Intervention Team Initiatives:

Dr. Anita McGaha also serves as the Chair of the Behavioral Intervention Team (BIT). Alongside Co-Chair Dr. Brent Dukhie, they successfully secured university membership in the National Association for Behavioral Intervention and Threat Assessment (NABITA). This membership enhances the team's ability to address student concerns by providing access to the most current guidelines and strategies for intervention. Additionally, the membership offers free training sessions and discounts for certifications, further demonstrating the university's commitment to maintaining a safe and supportive environment for all students, faculty, and staff.

OFFICE OF DISABILITY SERVICES

Dr. Anita McGaha, Assistant Dean of the Office of Student Conduct and Judicial Affairs

Unit Focus:

To ensure equitable access to education and support for all students by providing reasonable accommodations and fostering an inclusive campus environment. The goal is to empower students with disabilities to succeed academically and socially while addressing the stigma surrounding mental health and disabilities. Through collaborative initiatives and services, we aim to raise awareness, offer essential resources, and promote full participation in university life. The office is committed to supporting students with cognitive, physical, and mood impairments, helping them thrive and achieve their academic and personal goals.

Approval:

The Office of Disability Services has reviewed 192 requests for accommodations, approving 122 academic accommodations, including five fee waivers.

Funding Concerns:

Due to funding concerns, Tennessee State University's TigerEDGE program, a Comprehensive Transition and Postsecondary Program designed for students with intellectual and developmental disabilities, will be paused until further notice. The current two students in the program will conclude their work by summer, with graduation expected in Fall 2026.

Event:

On Friday, April 11th, from 10:00 AM to 11:30 AM, the Office of Disability Services will host the event "Roar with Purpose, Echo with Power: Hear Me Roar!" in collaboration with the University Counseling Center and the Department of Athletics. The goal of this event is to address the stigma surrounding mental health and disabilities while raising awareness of available services for students with cognitive, physical, or mood impairments. This initiative aims to inspire students in similar situations to seek the support they need. Distinguished guests for the event include:

• Markeith Price: An alumnus of Tennessee State University and a Paralympic champion from the Paris 2024 Olympic Games, Markeith will participate in a virtual segment via Zoom due to travel constraints.

• Nafis Ricks: A doctoral candidate in Counseling Psychology at Tennessee State University, Nafis is a mental health advocate, men's basketball coach, Hall of Fame recipient in the state of Georgia, and former National Player of the Year.

OFFICE OF RESIDENCE LIFE AND HOUSING Dr. Brent Dukhie, Director and Dean of Student Engagement

Unit Focus:

To create a supportive and engaging living environment for students that promotes community, personal growth, and academic success. Through a combination of high-quality housing, comprehensive programming, and professional development for staff, we aim to foster a safe and inclusive campus community. Our goal is to support student retention and success while maintaining a focus on service excellence, student well-being, and effective housing management.

Spring 2025 Housing:

For the Spring 2025 semester, we are pleased to report that 3,295 beds were available on campus, achieving an occupancy rate of 90%. We successfully placed 118 new students in housing for the semester.

Spring Break 2025:

Residence halls closed from March 1 to March 8, 2025. During this period, 534 students were approved to remain on campus for various reasons, including McKinney-Vento (homelessness), internships, Xtreme Spring Break courses, student conference travel, study abroad, athletics, academic departmental requests, international students, and extenuating circumstances (e.g., family issues, cost of travel).

Hall closures provided an opportunity for facilities management to address ongoing maintenance issues, including plumbing, HVAC, electrical, and carpentry repairs. Additionally, housekeeping conducted a deep cleaning of restrooms and common areas.

Fall 2025 Housing:

The housing application for Fall 2025 is now open to all classifications. For the second year, an "Early Access Day" was offered to seniors to give them an opportunity to secure their preferred housing. The housing application is a three-step process: submitting the housing application, signing the contract, and providing a \$100 non-refundable prepayment. This process is only available to students with a balance of less than \$200 or those who are up-to-date on payment plans. Students must also meet additional criteria to be assigned housing, including registering for classes, attending orientation (for freshmen and transfers), and submitting immunization records.

Housing Application Data (as of 3/10/2025):

3/10/2025	Males	Females	Total
Fall 2025 First Time Freshmen (FTF) – Opened Feb 1	17	47	64
Fall 2025 Returning (RET) – Opened Feb 28			
	561	1185	1746
Fall 2025 Transfer/Readmit (TRRA) – Opened March 3			0
Total Applications (Overall)			1810
Percentage Capacity (based on apps received)			49.45%

Summer 2025 Housing:

Housing will offer three types of summer accommodations:

- **Summer School Students**: Students enrolled in summer courses may request housing through the Summer 2025 Housing Application, available starting April 15.
- **Summer Internship Housing**: Available for students staying in Nashville for internships but not attending classes. Applications are required, and requests will be vetted by a committee. The deadline for submissions is May 1.
- Summer Camp & Conference Housing: Available in partnership with Events Management for group requests.

In-Hall Programming:

This spring, 57 Resident Assistant (RA) programs were successfully organized across residence halls using the C.H.E.S.S. Model, focusing on cultural, health and wellness, educational, service learning, and social activities. Highlights include:

- "Packing for Purpose" in collaboration with the Community Resource Center
- Hale's Black History Month Exhibit
- A Spring Fashion Show with Mr. and Miss Residence Hall in NHF
- A Table Tennis Tournament and Gem Night at Eppse
- A Recharge and Reconnect Stress Relief event at Rudolph
- A Resume Writing Workshop at Watson Hall
- A popular TikTok created by staff and students with 7,262 views

These programs help foster a sense of community and contribute to student progression and retention.

Professional Development:

Resident Assistants participated in an In-House RA Training session prior to the spring semester. This training refreshed key skills in safety, team building, leadership, career development, the Clery Act, and student conduct. Additionally, during Spring Break, the Department of Residence

Life and Housing collaborated with Campus PD for Campus Security Authority and Title IX Reporting training, covering essential reporting requirements and policy changes.

UNIVERSITY BAND Dr. Derrick Greene, James Sexton, Dr. Larry Jenkins

The University Band Program has maintained a high level of activity and performance throughout the academic year, significantly enhancing the University's visibility and reputation at both local and national events. The following report highlights key accomplishments that demonstrate the program's continued impact and value.

Unit Focus:

To elevate the University's reputation through dynamic musical performances, strategic community engagement, and national visibility, the University Band Program remains committed to fostering student growth, promoting diversity, and maintaining excellence in music education. The program focuses on delivering high-quality performances while increasing participation and strengthening partnerships that support the band's development. Through active recruitment, strategic planning, and ongoing performances, the band will continue to serve as a vital ambassador for the University, showcasing talent, pride, and dedication to the arts.

Key Accomplishments:

- The Aristocrat of Bands was selected as one of eight bands to represent Historically Black Colleges and Universities (HBCUs) in the National Battle of the Bands in Houston, TX.
- The band ranked fourth in the annual ESPN Band of the Year rankings.
- The band participated in all home football games, as well as the Southern Heritage Classic and John Merritt Classic.
- The band performed for ESPN's *First Take*.
- The Sophisticated Ladies performed for the Memphis Grizzlies.
- The band performed at:
 - o Redbull Jukebox
 - Citizens Bank
 - o Airport Minority Advisory Council's Airport Business Diversity Conference
- The band was featured in the Titans 2024 Brand spot and performed for the Tennessee Titans during halftime.
- The band performed at the Athletes Unlimited Pro Basketball Game.
- The Saxophone Quartet performed the National Anthem and *Lift Ev'ry Voice* at the Milwaukee Bucks game.
- The band performed for the Milwaukee Bucks HBCU Night.

Future Plans:

- The band directors have begun the recruitment process for the upcoming year, with an estimated membership of 245 for the 2025-2026 season.
- The band-staff is in the process of reconciling outstanding travel claims following an internal audit.
- The band will host annual concerts for the following ensembles:

o Percussion Ensemble: 4/14/25

Concert Band: 4/15/25
 Wind Ensemble: 4/16/25
 Jazz Band: 4/17/25

• The band plans to participate in the 2025 National Battle of the Bands, all home games, and continue its halftime performances with the Tennessee Titans, along with forming strategic partnerships to secure additional funding for the program.

WELLNESS CENTER Dr. Gerald Davis, Director

Wellness Center

The Tennessee State University Wellness Center is dedicated to enhancing student engagement by providing a wide range of health and fitness programs designed to meet the diverse needs of our students. Our mission is to create a supportive and motivating environment that encourages students to prioritize their physical and mental well-being.

Unit Focus:

To offer comprehensive health and wellness services, fostering student engagement through fitness and wellness education.

Group Fitness and Personalized Services:

The Wellness Center offers a variety of group fitness classes, including ballroom and line dancing, to keep students engaged while promoting physical health. Additionally, one-on-one exercise prescriptions and personalized workout routines are available to help students achieve their fitness goals in a manner that fits their individual needs.

Intramural and Recreational Sports:

We provide students with opportunities to participate in a variety of intramural sports, including basketball, football, cricket, pickleball, soccer, and recreational volleyball. These activities are designed to encourage physical activity, teamwork, and community among students.

Health and Wellness Education:

The Wellness Center actively promotes healthy living through wellness strategies and food tips that encourage students to make informed choices about their nutrition and lifestyle.

Facility Renovation:

We are excited to announce a major renovation of the Wellness Center's fitness area, with an investment of over \$250,000. This renovation will not only upgrade our gym equipment but also incorporate cross fitness areas that provide a wide range of workout options. Whether students are lifting weights, participating in high-intensity workouts, or exploring new fitness trends, the renovated space will offer something for everyone. This new facility will help keep students, staff, faculty, and alumni motivated and engaged in their wellness journey.

Swimming Pool and Water Fitness:

The Wellness Center will also be opening a new swimming pool this spring, offering students the opportunity to enjoy open and lap swimming, as well as water fitness classes. This addition is designed to help students relieve stress while enhancing their overall fitness and well-being.

STUDENT HEALTH SERVICES UNIT REPORT Dr. Dorsha N. James, M.D., Director

The Tennessee State University Health Services Center is committed to providing high-quality outpatient care and health education to all students. Our mission is to empower students with the knowledge and resources they need to make informed decisions about their health and maintain a healthy lifestyle. The Health Services Center staff is dedicated to promoting student well-being through education and a strong focus on health and wellness.

Unit Focus:

Our primary goal is to deliver safe, timely, professional, and high-quality healthcare in a supportive and positive environment for all students.

Nursing Standing Orders:

Nursing Standing Orders have been implemented to standardize patient care, enabling nurses to initiate treatment, conduct necessary tests, and administer medications for common conditions (such as colds, minor infections, or allergies) without waiting for a physician's approval. This helps reduce wait times and improves efficiency, providing consistent, evidence-based care regardless of which nurse or provider a student sees.

Promoting Healthy Living and Health Education:

Student Health Services has hosted several health screening events, including random blood glucose testing and blood pressure assessments. Students and faculty received guidance on these conditions and were given blood pressure monitors to track readings at home. Those with abnormal results were encouraged to follow up with the Health Services Center for further consultation.

Dr. Dorsha James has conducted presentations for Resident Assistants on the topic of "Living in Close Quarters," offering practical strategies for living in dorms. Additionally, Dr. James led a presentation on "Intimate Partner Violence" for students during a lunch-and-learn session.

Increasing Accessibility and Utilization of Health Services:

In January 2025, the University introduced TimelyCare, a new telehealth service that offers virtual healthcare and counseling 24/7. This service supplements the Health Services Center and Counseling Center, providing students with healthcare access even when the campus is closed. Timely Care also includes the option for physicians to refer students to the Health Services Center for follow-up or in-person care when necessary. There is an ongoing marketing campaign to encourage students to register for this service during their Health Services Center appointments.

Increased Visits to the Health Services Center:

There has been a noticeable increase in the number of clinic visits during the 2024-2025 academic year compared to the previous year:

- AY 2023 (July 2023 March 2024): 1,536 visits
- AY 2024 (July 2024 March 2025): 2,139 visits

Community Outreach and Engagement:

To increase the visibility of Student Health Services, we have sponsored activities such as the Health Services Open House, in partnership with the University Counseling Center, as well as blood glucose testing and blood pressure monitoring events. We also host an annual Health Fair, featuring over 22 vendors, offering services like kidney disease screening, flu vaccines, STI/HIV testing, and more. This event is well attended by students.

HIV/STI Testing and Referrals:

We continue our partnership with the Metro Health Department to provide free STI testing to TSU students, with testing events held at least once a month, averaging 50 students per event. Additionally, we collaborate with the Music City PrEP Clinic to offer free STI/HIV testing to students at their Nashville locations and provide Pre-Exposure Prophylaxis (PrEP) to help prevent the spread of HIV.

Sexual Health Education and Resources:

Through our ongoing partnership with Planned Parenthood, we distribute free condoms at outreach events and in the clinic. Dr. James has delivered several lectures to students about STI prevention and the importance of practicing safe sex. We also provide emergency contraception (Plan B) to female students, accompanied by thorough education on its use and indications.



How to Access Free, 24/7 Virtual Care from Anywhere

It's simple! Follow these steps and you'll be connected to virtual health and well-being services in no time.

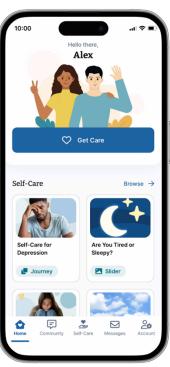




- 2 Log in with your school email address.
 Use the one that ends in .edu.
- 3 Fill out some information. Nothing too complicated!
 TimelyCare is confidential, secure, and HIPAA compliant.
- Click "Get Care."
 Well, you get it.
- Don't need a visit right away? Check out our Self-Care tab. It's self-care at your fingertips.

Get care now at timelycare.com/tnstate





Equitable Access

The Registrations report provides a de-identified view of how members of all genders, ethnicities and age ranges adopt TimelyCare.

573

11.5%

Enrollments

Average Registration Percent

Student Engagement Report | Virtual Clinic

The Virtual Clinic report provides a de-identified comprehensive analysis of member engagement and interaction with Virtual Clinic Services.

(Aggregate-data only)

91 Total Visits Reported

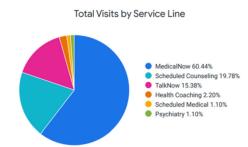
How are students utilizing the virtual care services?

10%
44%
% of Members with Encounters
After Hours/Weekend Visits

5.0

Minutes spent waiting for a visit to start

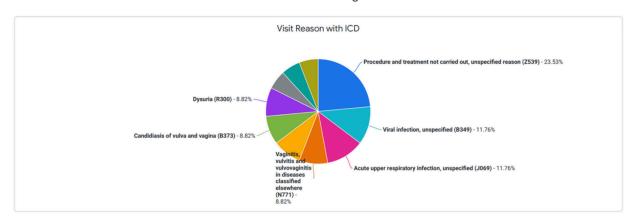
1.5 until next available Counseling Appt

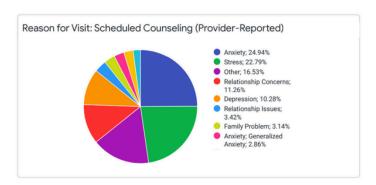


(Central Time) Started Month	> 2025-01	2025-02	2025-03	Total
Service Line	Total Completed Visits	Total Completed Visits	Total Completed Visits	Total Completed Visits
TalkNow	4	9	1	14
Scheduled Counseling	6	10	2	18
MedicalNow	16	35	4	55
Scheduled Medical	1	0	Ø	1
Health Coaching	2	0	Ø	2
Psychiatry	Ø	1	Ø	1
Totals	29	55	7	91

Student Engagement Report | Virtual Clinic

For what reasons are students using virtual care services?





COUNSELING SERVICES UNIT REPORT Dr. Dorsha N. James, M.D.

The UCC is committed to delivering exceptional, comprehensive services, including mental health assessments, counseling, crisis support, community resource referrals, care coordination, prevention, and education. By providing these services, the UCC upholds the mission of the institution and fosters a supportive learning environment that enhances both personal and academic success.

Unit Focus: University Counseling Center (UCC)

The University Counseling Center (UCC) aims to provide exceptional and comprehensive services, including mental health assessments, counseling, and crisis support.

Mental Health Services

- The UCC conducts an average of 40 face-to-face counseling sessions per week.
- On average, 5-7 new students are added to the UCC's caseload each week.
- The UCC has hosted multiple outreach events to educate both the student body and faculty members. Notable examples include:

o Presentations to the Biology Department and the Department of Physical Therapy about counseling services, community resources, and crisis intervention.

Linkage to Community Services

• The UCC organized a National Women's Health and Wellness Day event in collaboration with TSU Student Organizations, Student Health Services, the Breaking the Sickle Cell Cycle Foundation, Links, and other community service providers. This event was attended by approximately 150 students.

Coordination of Care

- As of January 2025, the UCC introduced TimelyCare, a telehealth service, as an adjunct to both the University Counseling Center and Student Health Services. TimelyCare provides 24/7 access to counseling services for all enrolled TSU students, with licensed providers available in all 50 states. These visits can be reviewed by UCC staff, and care is coordinated between the psychiatrist and UCC staff.
- The number and types of visits year-to-date include:
 - o Scheduled Counseling Visits: 23
 - o Psychiatry Visits: 1
 - o TalkNOW (instant counseling sessions): 57
 - o Digital Self-Care: 297 events (posts, reactions, and engagement with self-care content).

Prevention and Education

- The UCC offers various educational opportunities for students and faculty to promote mental health awareness. Upcoming events include:
 - o An educational session on counseling services for the Department of Nursing.
 - A panel discussion on Wellness and Mental Health in collaboration with the Office of Disability Services and Athletics.
 - o An Open House event in partnership with the Student Health Services Center to promote University Counseling Services and Health & Wellness activities.

After-Hours Care for Urgent and Emergent Situations

- Since implementing the Administrator On-Call program, the UCC has responded to:
 - o 5 urgent calls made to the UCC On-Call provider.
 - o one emergency phone call resulting in a counselor responding to a student in the hospital.

ENROLLMENT SERVICES Dr. Angela Duncan, Director

Fall 2024 Enrollment by Classification as of October 25, 2024 Year-Over-Year Enrollment Trends at Tennessee State University

Year	Freshman	Sophomore	Junior	Senior	Non Degree	Total Fall Under graduate Enrollm ent	Total Graduate Enrollment	Total
Fall 2020	2302	933	1052	1420	293	6000	1615	7615
Fall 2021	2429	975	1043	1408	520	6375	1702	8077
Fall 2022	4220	1055	863	1208	332	7678	1540	9218
Fall 2023	2691	1839	893	1075	267	6765	1433	8198
Fall 2024	1312	947	1569	1019	210	5057	1253	6310

Source: Tennessee State University Office of Institutional Research

Fall 2025 Admissions Data as of March 10, 2025

Application Type	Admitted	Denied
Freshmen (FTF)	6492	1512
Transfer	196	20
Readmit	58	4
Transient	1	0
Grand Total	6747	1536

First-Time Freshman and Transfer Intent to Enroll Data as of March 10, 2025

Residency	First-Time Freshman	Transfer
In State	286	45
Out-of-State	540	44
Total	826	89

First-Time Freshman Academic Achievement Data as of March 10, 2025

Academic Data	First-Time Freshman
Average GPA	3.52
Average ACT	20
Average SAT	1013

UNIVERSITY RECORDS OFFICE Dr. Verontae Deams, AVP

Spring 2025 Enrollment as of March 10, 2025

Level	Headcount	FTE
First-Time Freshman	24	23.27
Freshman	804	790.73
Sophomore	792	783.13
Junior	1576	1609.73
Senior	1188	1188.13
Undergraduate Special	194	43.07
Total Undergrad	4578	4378.53
Graduate Special	102	31.08
Masters	696	453.83
Education Specialist	3	1
Ph.D. Early	367	257.83
Ph.D. Late	2	.50
Total Graduate	1170	744.24
INSTITUTIONAL TOTAL	5748	5122.77
FY 2025 Spring Budgeted FTE		4511.80
Over Budgeted FTE		610.97

Spring 2025 Graduation Data as of March 10, 2025

Degree Type	Count
Associate of Applied Science	12
B.S. in Nursing	10
Bachelor of Arts	7
Bachelor of Business Admin.	82
Bachelor of Science	416
Doctor of Education	4
Doctor of Philosophy	4
Doctor of Physical Therapy	28
Graduate Certificate	10
M.S. in Nursing	2
Master of Arts in Education	2
Master of Business Admin	15
Master of Criminal Justice	3
Master of Education	6
Master of Engineering	4
Master of Professional Stud	5
Master of Public Admin.	9
Master of Public Health	5
Master of Science	38
Master of Social Work	13
Grand Total	675

5-Year Residency History

Residency	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
Total In-State	4,373	4,397	4,502	3,855	3,206
Total Out-of-State	3,242	3,680	4,716	4,343	3,104

ENROLLMENT FORECAST 2025 - 2030

FISCAL YEAR						
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
FTIC (First Time in College)	880	968	1,065	1,278	1,469	1,616
FR	432	225	257	294	365	435
SO	947	875	730	795	951	1,152
JR	1,	953	808	680	710	835
SR	1,	1,177	715	606	510	533
Grad	740	762	785	809	833	858
Other	723	745	767	790	814	838
Fall Enrollment	6,310	5,706	5,128	5,251	5,652	6,267
Estimated Loss Fall-to-Spring	(564)	(510)	(458)	(469)	(505)	(560)
Net New Transfers		285	256	263	283	313
Spring Enrollment	5,746	5,481	4,926	5,044	5,429	6,020
Enrollment to FTE Adjustment	92%	92%	92%	92%	92%	92%
Average Annual FTE Enrollment	5,528	5,129	4,609	4,720	5,081	5,634

THE OFFICE OF RECRUITMENT AND CAMPUS TOURS

Recruitment and Campus Tours Update

Mission Statement: The Office of Recruitment & Campus Visits at Tennessee State University provides prospective students with an exceptional and personalized experience that highlights the unique opportunities offered by Tennessee State University. We strive to engage, enlighten, and inspire students and their families, empowering them to make informed decisions about their continued educational journey. Through innovative recruitment strategies and comprehensive campus visits, we aim to create a welcoming environment that reflects the rich history, vibrant culture, and academic excellence of Tennessee State University. Our commitment to diversity and inclusivity ensures that all students, regardless of their background, feel valued and supported throughout the recruitment and enrollment process. By highlighting our world-class faculty, cutting-edge research opportunities, state-of-the-art facilities, and robust student life, we strive to ignite a passion for learning and personal growth in prospective students.

Accomplishments since last Board of Trustee Meeting

- Completed a nationwide Alumni recruitment training to standardize Alumni recruitment
- Shipped over 5,000 recruitment items to Alumni to assist with recruitment events
- Attended over 30 events monthly, either in person, virtually or Alumni supported
- Hosted over 4,500 students on campus visits
- Hosted monthly weekend Campus Tours
- Spring Preview Day will be hosted April 12, 2025 to showcase TSU to potential students

THE OFFICE OF INSTITUTIONAL MERIT SCHOLARSHIPS

Unit Focus:

To enhance access to higher education and promote academic excellence by identifying, attracting, and supporting exceptionally talented and diverse students through merit-based scholarships. By investing in student success, the unit aims to cultivate a vibrant intellectual community at Tennessee State University, empowering scholars to achieve their highest potential and contribute meaningfully to the University and beyond.

Merit Scholarships for the 2025-26 Academic Year

Tier One

The highest level of merit scholarships includes *The Presidential, The Trustee*, and *The Academic* scholarships. These awards cover up to 60-80% of the overall cost, including tuition, housing, meal plans, maintenance fees, program fees, and other costs related to courses, labs, and clinics.

Tier Two

This category includes *The Future Tiger Transfer* and *The Big Blue* merit scholarships, which cover up to 40-50% of the overall cost, including tuition, maintenance fees, program fees, and other course-related expenses. The *Golden Merit* scholarship has been discontinued for this academic year.

Tier Three

To support continuing students who have demonstrated exceptional academic performance but were not awarded a merit scholarship upon initial enrollment, four new merit scholarships have been introduced: *TSU Think, TSU Work, TSU Serve,* and *Tiger Elite*. These scholarships provide one-semester assistance and are awarded only if excess funds are available.

Special Interest Group Scholarships

These scholarships cater to students with specific backgrounds and interests. The *Dr. Levi Watkins Jr. Institute Scholarship, MNPS Trailblazing to TSU*, and *International Tuition Assistance Grant (ITAG)* are designed to support students in their academic journey. A newly introduced scholarship, *The Building Bridges Merit Scholarship*, was established in partnership with the State of Tennessee to assist eligible students in financing their post-secondary education.

Two of these scholarships cover up to 100% of the overall cost, including tuition, books, housing, meal plans, and additional fees. The *ITAG* specifically supports qualified international students pursuing education at Tennessee State University.

Potential Additions

Future scholarship opportunities under review include the DC Resident Tag and The Ingram Way Merit Scholarship.

University Merit Scholarship Criteria Fall 2025-Spring 2026

AWARDS	AMOUNT	GPA	ACT	SAT
TIER ONE				
Presidential Merit		Minimum of		
(In-state)	\$30,000*	3.5+	28-36+	1300-1600
Presidential Excellence		Minimum of		
(Out-of-State)	\$40,000*	3.5+	28-36+	1300-1600
Trustee Merit		Minimum of		
(In-state)	\$27,000*	3.3+	26-27	1230-1290
Trustee Excellence		Minimum of		
(Out-of-State)	\$37,000*	3.3+	26-27	1230-1290
Academic Merit		Minimum of		
(In-state)	\$25,000*	3.3+	24-25	1160-1220
Academic Excellence		Minimum of		
(Out-of-State)	\$35,000*	3.3+	24-25	1160-1220

TIER TWO				
		Minimum of		
Future Tiger Transfer	\$10,000*	3.0+	N/A	N/A
The Big Blue Merit	\$8,000*	Minimum of 3.0+	19	990
(For Sophomores, Juniors, an TIER THREE				
Tiger Elite Scholarship	\$5,000*	3.9 or higher	N/A	N/A
TSU Serve Scholarship	\$4,000*	3.6-3.8	N/A	N/A
TSU Work Scholarship	\$3,500*	3.3-3.5	N/A	N/A
TSU Think Scholarship	\$3,000*	3.0-3.2	N/A	N/A
SPECIAL INTEREST				
GROUPS				
Dr. Levi Watkins Jr. Institute	\$48,892*	3.5 or higher	28 or higher	1310 or higher
MNPS Trailblazing to TSU	\$27,000*	3.2 or higher	20 or higher	1030 or higher
(ITAG) International Tuition	\$10,000-			
Assistance Grant	\$20,000*	3.2 or higher	19 or higher	990 or higher
The Building Bridges In-State	\$22,000*	2.8 or higher	20 or higher	980 or higher
The Building Bridges				
Out-of-State				
(for students not eligible for a tuition discount)	\$33,000*	2.8 or higher	20 or higher	980 or higher
The DC Resident Tag	\$10,000*	N/A	N/A	N/A

FRIENDLY REMINDER!

- The Office of Institutional Merit Scholarships can be contacted by email: meritscholarships@tnstate.edu
- For additional information and the latest updates, please go to our website: https://www.tnstate.edu/oims/index.aspx.

NOTE: Scholarships; dates and amounts are subject to change based on fiscal projections and approvals. *

Application Period

To be considered for an academic scholarship, new first-time freshmen and transfer students enrolling in Fall 2025 must submit a completed application for admission, along with a high school transcript and official ACT or SAT scores. (Note: Transfer students are only required to submit their most recent college transcript, not high school transcripts or test scores.)

Eligibility Criteria

To qualify for a merit scholarship, students must meet the following minimum requirements:

- A cumulative GPA of 2.8 or higher
- An ACT composite score of 19 or higher
- An SAT score of 980-1150 or higher

Selection Process

Merit scholarships are awarded on a first-come, first-served basis. Once all required documents are received, weighted GPAs and test scores are reviewed to determine eligibility. Students who complete their admissions application by the deadline and meet scholarship requirements will receive an offer as long as funding remains available. Scholarship offers are sent digitally via the PandaDoc system to the email address provided on the student's admission application. For the 2025-26 academic year, scholarship offers began going out on December 1st.

Current Status

- Six merit scholarships received an increase in funding to align with the tuition increase.
- A tentative budget of \$5,000,000 was approved for the 2025-26 academic year but is currently under review and subject to change.
- **420 total merit scholarships** are projected to be accepted, accounting for approximately 11% of the total scholarship budget.
- Statistics:
 - o 150 offers have been sent.
 - o 92 offers have been accepted.
 - o 128 offers remain available.
 - 58 offers have been declined from Tier 1, Tier 2, and Special Interest scholarships.
- Current funding usage: \$2,048,000
- Remaining available funds: \$2,952,000
- Funds used for The Building Bridges Merit Scholarship: \$242,110
- All rounds of scholarship offer have tentatively been paused; resumption is to be determined.

THE CAREER DEVELOPMENT CENTER

Dr. Stacey Walker, Director

Unit Focus:

The Career Development Center is committed to empowering students with the tools and resources necessary to successfully navigate their career paths. Our focus is to provide comprehensive career services that include resume building, interview preparation, job and internship placements, networking opportunities, and professional development programs. We aim to connect students with employers, promote career readiness, and equip students with the skills needed to excel in the professional world. Through events like career fairs, tabletop sessions, and workshops, we foster a supportive environment for students to explore, prepare, and launch their careers.

Spring 2025 Tabletop Sessions (Tuesdays and Thursdays)

The Career Development Center is hosting a series of Tabletop Sessions featuring 17 employers between November 2024 and April 2025. Employers set up tables on the 2nd floor of the Floyd-Payne Campus Center on Tuesdays and Thursdays from 11am – 1pm during peak student traffic hours, offering part-time, seasonal, and internship opportunities.

Date	Activity	Number of Student Attendees
November 7, 2024	Camp Skyline Ranch	Table Top
November 14, 2024	US Engineering Innovation	Table Top
November 14, 2024	Tennessee Education Lottery	Table Top
November 14, 2024	City of Knoxville, TN	Table Top
November 5, 2024	KCI Technologies, Inc	Table Top
November 14, 2024	Project Inspire Teacher Resid.	Table Top
January 28, 2025	Central Intelligence Agency	Table Top
January 28, 2025	Federal Reserve Board	Table Top
January 28, 2025	The Cigna Group	Table Top
February 4, 2025	Tm Dep. Of Environment	Table Top
February 6, 2025	University of St. Augustine for Health Sciences – Occupational Therapy and Physical Therapy	Table Top
March 11, 2025	Unum	Table Top
March 13, 2025	Fayette County Schools	Table Top
March 20, 2025	Liberty Mutual Insurance Sales	Table Top
March 25, 2025	Muskegon Public Schools	Table Top
April 1, 2025	Cintas Corporation	Table Top
April 1, 2025	Tennessee Department of Children's Services	Table Top

Spring 2025 Lunch and Learn

Lunch and Learn sessions offer employers an opportunity to engage with students in the Career Development Center's Training Room, which has a capacity of 45 students. Employers may present on topics such as resume development, workplace soft skills, mock interviews, and available career opportunities within their organization.

Date	Employer	Number of Students
January 20, 2025	KPMG LLP	
January 29, 2025		10
Rescheduled (TBD)	Jackson - Jackson	N/A
March 12, 2025	Memphis Teacher Residency	TBD
April 29, 2025	Freedom Preparatory Academy Charter	TBD
	Schools	

Blue Star Leadership Inaugural Meeting, February 13, 2025

The Blue Star Scholars Program, funded by FedEx, is a professional development initiative for second-semester freshmen, sophomores, and juniors from diverse academic backgrounds. The program focuses on five key areas: Academics, Leadership, Entrepreneurial Thinking, Career Preparation, and Professional Experience. Thirty students will be selected, and the program will include sessions such as:

Week	Activity	
Week 1	Introduction and Program Expectations	
Week 2	Virtual Meeting with HCA COO, Celina Holson,	
	MHA	
Week 3	Canceled	
Week 4	Trip to FedEx, Memphis TN / Civil Rights	
	Museum	

Career Ready Week, March 10-March 16, 2025

(Sponsored by Student Government Representative-at-Large Calvin Picket

Career Ready Week is designed to help students enhance their career readiness through various events.

Date	Activity	
March 10, 2025	Resume Review	
March 11, 2025	Are You Standing on Business?	
March 12, 2025	Lunch and Learn – Memphis Teacher Residency	
March 13, 2025	Career Fashion Show	
March 14, 2025	Public Speaking (Elevator Pitch)	
March 16, 2025	JC Penney Suit-up Event	

Spring 2025 Career Fair "Spring into Your Career Success"

The bi-annual Career Fair will take place on March 21, 2025, from 10am – 3pm in the Gentry Center Complex. Over 104 employers are registered, offering opportunities for all majors. The career fair is an excellent opportunity for currently enrolled students and recent alumni to network and explore potential career paths.

Employer Industry Representation

- Social Services: Youth Villages, Virginia Department of Wildlife Resources, Gwinnett County Public Schools, Sixt Rent a Car US
- **Manufacturing:** Mental Health Cooperative, Oak Hill School, Christian County Public Schools, Tennessee State University
- Engineering & Construction: Gresham Smith, Beyond New Horizons, FedEx Corp.
- Retail Stores: Springfield Public Schools, Sentry, LEAD Public Schools, OPmobility

- **Healthcare:** Unum, Garney Construction, Bank of America, Tennessee Department of Revenue
- Government & Consulting: CF Industries, Axle Logistics, Forsyth County Schools, Jackson
- Legal & Law Enforcement: Robert Half, Chicago Police Department, Asurion
- Utilities & Renewable Energy: Strata-G, LLC, Chromalox, Sevier County Board of Education, Turner Construction Company

The full list of employers spans multiple industries including Education, Sales & Marketing, Architecture, and more, ensuring a broad array of career opportunities for students.

OFFICE OF INTERNATIONAL AFFAIRS

Unit Focus:

The Office of International Affairs at Tennessee State University is committed to fostering a globally inclusive campus by providing comprehensive services that support international students, scholars, and exchange visitors. Our focus is to enhance international student enrollment, ensure immigration compliance, and promote cross-cultural engagement. Through strategic recruitment, student support services, and global partnerships, we aim to create an environment where international students can thrive academically, socially, and professionally

Spring 2025 New Student Enrollment

- **I-20s Sent:** 56 (44 Graduate & 12 Undergraduate)
- Visa Approvals: 15
- Transfer Students: 8
- Returning Students for Additional Degrees: 3
- Final Registered Incoming Students: 26
- Final Spring 2025 Enrollment: 243 (-3 from Fall 2024 & +13 from Spring 2024)

Enrollment & Compliance Efforts:

- Registered SEVIS records and processed new students.
- **Reviewed student course loads** and online course registrations to ensure immigration compliance.
- **Reviewed student balances** and contacted students to resolve issues.
- Submitted financial guarantees to the Bursar's Office.
- Assisted students with OPT (Optional Practical Training) employment applications.

Fall 2025 Preparation:

- **Issued I-20s** for Fall 2025 (new and deferred applicants).
- Corresponded with Fall 2025 applicants to answer immigration and enrollment questions.
- Assisted graduating students with OPT applications.
- Reviewed ITAG applicant list to ensure the use of evaluated transcripts for GPA calculations in determining scholarship awards. Awaiting administrative decision on scholarship reductions to begin issuing awards and requesting additional financial documentation for I-20 processing.
- Processed late-arriving new students.

Regulatory & Administrative Actions:

- 1/15/2025: Submitted supporting documents for the BridgeUSA (J-1 Exchange Visitor Program) to the U.S. Department of State. The required delayed payment was processed.
- Met with the Muslim Student Association regarding the Israeli Consul General's visit to TSU.

Events & Activities

- 2/4/2025: Supported the Global Speaker Series with the Consul General of Israel.
- 2/7/2025: Attended the Mr. & Miss Collegiate International Coronation Ceremony.
- 2/7/2025: Conducted Late Arrival New Student Orientation.
- 2/11/2025: Attended Student Affairs Budget Training.
- 2/12/2025: Held the Annual Meeting with the Student & Exchange Visitor Program State Representative.
- 2/14/2025: Conducted the 2nd OPT/CPT Workshop.
- 2/17/2025: Participated in Operation College Application & Scholarships hosted by College Club Bahamas. Provided information and answered questions from potential students and parents.
- 2/17/2025: Led a Nashville city tour for Humphrey Fellows participating in a weeklong workshop.
- 2/18/2025: International student leaders met with Mayor Freddie O'Connell.

International Education & Global Learning January 13-17, 2025

Rolling Estimate for Study Abroad for Spring & Summer 2025 = 58 students

Organization	Countries Engaged	Number of Students Supported	Type of Study Abroad
TSU AG	Australia, India, Senegal, Kenya, and Japan	10	Faculty Led
HBCU Africa Education Coalition (HAEC)	St. Croix VI (12) Spain & Morocco (10) Tanzania (4) Ghana (16)	42	St Croix – Feb 28 -Mar 7 Faculty Led / Learning Communities-TSU Men's Initiative, TSU Women Center, TSU Honors College, TSU Leadership - SGA
Tennessee Consortium for International Studies (TnCIS)	Japan and Europe	4	TBR Affiliation
TSU College of Liberal Arts	Colombia	0	Program Cancelled – Level 3 Travel Advisory - Faculty Led
Arcadia International	UK	2	Semester Long Study Abroad
Soliya Connect Virtual Student Exchange	ALL	54	Student participating in the Global Circles Virtual Student Exchange for Spring 2025
Rolling Estimate			58 – In Person/In Country 54 – Virtual

Passports - Passport Acceptance

- 16 Passport Applications Accepted
- 17 Passport Appointments Scheduled

H-1B Visa Processing & Upcoming Priorities

- H-1B Visa Approval: One petition for Dr. Ma (College of Engineering) has been approved by President Tucker.
- H-1B Visa Processing: One petition for Dr. Ma (College of Engineering) is currently being processed for submission to USCIS.
- H-1B Extensions: Two faculty members, Drs. Yoo (College of Education) & Gamage (College of Agriculture), are in the process of completing their extension applications with support from their respective hiring managers.

Upcoming Priorities

• 1/19/2025: Ensure students participate in pre-departure and pre-immersion sessions, including HAEC and Global Circles Virtual Exchange activities.

• 1/20/2025: Confirm students are registered for courses aligned with their 2025 study abroad experiences and prepared to meet the January 31 and February 28 payment deadlines for their programs.

Events

- 2/28/25 3/07/25 St Croix Study Abroad Experience (12 students participated)
- 2/28/25 3/17/25 Prepare Required Travel Documents for Tanzania, Morocco & Spain and Ghana
- 3/17/25 3/28/25 Yellow Fever Consultation. @ MMC for Ghana
- 3/18/25 3/28/25 Visa Application Sessions for Tanzania
- 4/1/25 4/11/25 Visa Application Sessions for Ghana
- 4/14/25 4/17/25 Culturama Week Intercultural celebrations

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

INFORMATION ITEM

DATE: March 14, 2025

ITEM: Report on Academic Affairs

RECOMMENDED ACTION: None

PRESENTED BY: Dr. Robbie K. Melton, Interim Provost and Vice President of

Academic Affairs & Vice President of SMART Technology

Innovations

Dr. Charlise Anderson

Mr. Chris Geary from Alvarez & Marsal

Dr. Rodney Stanley Dr. Miah Muhammed Dr. Rodney Stanley

Background Information

I. Update Report: SACSCOC Accreditation Fifth-Year Interim Report

The purpose of the Fifth-Year SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) Monitoring Report is to ensure that accredited institutions continue to comply with key accreditation standards and maintain institutional quality between their ten-year reaffirmation cycles. This process focuses on evaluating areas critical to institutional effectiveness, governance, academic quality, student success, and financial accountability.

Specifically, the Fifth-Year Interim Report allows SACSCOC to:

- 1. Monitor Ongoing Compliance: Verify that institutions remain in compliance with selected core requirements and standards of the Principles of Accreditation.
- 2. Assess Institutional Improvement: Evaluate the impact of the institution's Quality Enhancement Plan (QEP) on student learning and success.
- 3. Address Areas of Concern: Provide institutions an opportunity to respond to any issues identified in previous accreditation reviews.
- 4. Ensure Accountability: Maintain accountability for federal regulations and requirements related to accreditation and institutional operations.

This process helps ensure that institutions uphold high standards of education and are continuously improving in alignment with their mission and goals. The Fifth-Year Interim Report provides a structured process for institutional review and reaffirmation, ensuring compliance with accreditation standards.

This process is conducted in several stages, including notification, submission, review, and results follow-up. Institutions are notified of their Fifth-Year Review 11 months in advance, with deadlines differing for Track A and Track B institutions. Track A institutions must submit their reports by September 8, while Track B institutions, such as TSU, are required to submit theirs by March 1.

The review process involves virtual evaluations by the Off-Site Reaffirmation Committee, which organizes institutions into clusters based on factors such as governance, size, and program offerings. Each cluster is overseen by a chair and includes academic, finance, institutional effectiveness, and student services evaluators.

The Fifth-Year Interim Report comprises several key components: signatures attesting to integrity, an institutional summary form, the Fifth-Year Compliance Certification, and a Quality Enhancement Plan (QEP) Impact Report. The institutional summary form serves as a "blueprint" of the institution, providing details such as the list of degrees, graduate numbers, off-campus locations, distance and correspondence education, and accrediting agencies. The QEP Impact Report highlights the institution's initiatives to enhance student learning and success.

TSU has conducted through the 2023 - to present, an internal readiness audit to prepare for its Fifth-Year Interim Report. Key contributors have been assigned to draft responses and provide documentation for specific standards to address any potential gaps. The institution is currently in the process of revising and refining its report, with the second drafts submitted in February 2025 and the third draft scheduled for June 2025 with the final submission in March 2026.

II. Low Producing Programs Review and Recommendations

Presentation by Chris Geary from Alvarez & Marsal Public Sector Services, LLC

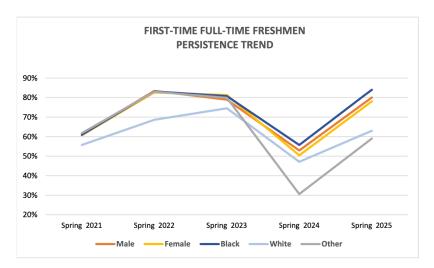
- i. Process and Procedures (5 Year Graduation Data)
 - 1. Current Admission and Enrollment
 - 2. Local, State, and National Needs
 - 3. Partnerships with Educational and Industries
 - 4. Recommendations: Sunset, Mergers, Reorganizations

III. Retention and Progression:

5-year trend for Fall to Spring persistence rates. Fall 2024 to Spring 2025, 79% of the first-time full-time freshmen returned.

	Spring	Spring	Spring	Spring	Spring
	2021	2022	2023	2024	2025
All First-Time Full-Time Freshmen	61%	83%	80%	51%	79%
Male	61%	83%	79%	53%	80%
Female	61%	83%	81%	50%	78%
Black	61%	83%	81%	56%	84%
White	56%	69%	74%	47%	63%
Other	62%	83%	80%	31%	59%

- i. Student Program of Study / Degree Works (CPOS)
- iii. Retention and Progression



iv. Academic Support Services (Tutoring, Coaching, Mentoring, Advising)

Academic Standing and Dean's List Report Fall 2024

Undergraduate Students on Probation Following the Fall 2024 Term

Classification	Number of Students on Probation
Freshman	284
Sophomore	30
Junior	17
Senior	11
Special	4
Grand Total	346

Undergraduate Students on Suspension Following the Fall 2024 Term

Classification	Number of Students on Suspension
Freshman	32
Sophomore	6
Junior	4
Senior	6
Grand Total	48

Students Awarded Dean's List Following the Fall 2024 Term

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Classification	Number of Students on Dean's List		
Freshman	366		
Sophomore	449		
Junior	1087		
Senior	921		
Special	1		
Grand Total	2824		

IV. MaySemester and Summer School Updates:

- i. Must be self-sustaining financially
- ii. Student must be in good financial standing (no prior balances)
- iii. No available May or Summer scholarships

V. Spring Graduation Update: All convening at the Gentry In-door Center

i. Graduates: May 2nd 5:00 PM
ii. Undergraduate: May 3rd 8:30 AM

VI. Fall 2025: Return to Friday Classes

Reinstating Friday classes at Tennessee State University is a strategic decision made after careful consideration and discussion among stakeholders, who thoroughly evaluated the pros, cons, and challenges of the change. This decision aims to promote academic excellence, enhance campus engagement, and ensure effective utilization of university resources. By returning to a five-day academic schedule, TSU can provide students with a more balanced and comprehensive learning experience, reducing the challenges of compressed schedules while fostering better retention and comprehension of course material. Stakeholders acknowledged potential challenges, such as adjustments to existing schedules and logistical concerns, but emphasized the long-term benefits of increased flexibility in class offerings, which minimizes scheduling conflicts and supports timely graduation rates.

Additionally, Friday classes ensure that campus facilities, including classrooms, labs, and other resources, are fully utilized throughout the week, maximizing the value of TSU's infrastructure investments. A vibrant, five-day academic schedule keeps students engaged on campus, strengthens the university community, and aligns TSU with the practices of peer institutions, preparing students for the structured expectations of the professional world.

To address any unforeseen issues, such as limited time to get between classes or other logistical concerns, a monitoring and evaluation process will be implemented. This process will compile feedback and data on challenges that arise during the fall semester. A committee will review the results of this evaluation and make any necessary adjustments to the schedule for the spring 2026 semester. This proactive approach ensures that the transition to Friday classes is continually refined to meet the needs of the TSU community.

- VII. College of Public Services Updates: Presentation by Interim Dean Rodney Stanley
- VIII. College of Business Updates: Presentation by Interim Dean Miah Muhammed
- IX. College of Health Sciences: Public Health Updates: Dean Ronald Barredo

TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

ACTION ITEM

DATE: March 14, 2025

ITEM: Approval of Board Meeting Agenda: Policy for

Artificial Intelligence (AI)

RECOMMENDED ACTION: Approval

PRESENTED BY: Trustee Jeffery Northfleet, Committee Board Chair-

Academic Affairs

Ginette Brown, General Counsel

Robbie K. Melton, Provost

Background Information

Public Chapter 550, effective March 11, 2024, requires the adoption of an Artificial Intelligence Policy. The law specifically requires each local governing board of trustees of a state university to adopt a policy regarding the use of artificial intelligence by students, teachers, and staff for instructional and assignment purposes.

The policy must be implemented no later than July 1, 2025; the Uniform Administrative Procedures Act does not apply to a policy adopted under the new law. The policy must be published on institution's website.

The board must submit the policy to chair of the Education Committee of the Senate and chair of the Education Administration Committee in the House of Representatives no later than July 1, 2025. If a board fails to adopt and submit its policy, the governing board must appear before the Joint Government Operations Committee by no later than 60 days after July 1, 2025.

TSU's proposed "Considerations and Guidance for Use of Generative Artificial Intelligence Tools" policy is enclosed for consideration by the committee for a recommendation of approval to the full Board of Trustees.

Committee Action

The Committee Chair will call for a motion recommending to the full Board the adoption of the AI policy.

MOTION: I move to recommend to the full Board the approval of the AI policy, as contained in the Board materials for the March 14, 2025, meeting.



Considerations and Guidance for Use of Generative Artificial Intelligence Tools

Policy No. 1.09

Effective Date: Immediately Upon Board Approval

Purpose

This policy provides guidelines for the responsible use of Artificial Intelligence (AI) tools at Tennessee State University (TSU). It ensures compliance with information security, data privacy, and regulatory requirements while promoting the ethical and effective use of AI technologies.

I. Scope

This policy applies to all TSU faculty, staff, students, employees, contractors, and affiliates who use AI tools for university-related activities.

II. General Guidelines

Tennessee State University (TSU) supports the responsible utilization of Artificial Intelligence following the accompanying guidelines.

All employees are required to consider information security, data privacy, and regulatory and policy compliance when selecting or purchasing software that incorporates AI.

Entering any data into an AI tool makes that data accessible within the tool and its operational environment. Therefore, an IT risk assessment review must be conducted before inputting any TSU data into a generative AI tool, regardless of whether it is publicly available or not, to ensure compliance with all relevant data privacy and security policies and guidelines.

Publicly accessible AI tools present increased privacy risks, particularly when entering sensitive campus data. This includes protected health information (PHI), personally identifiable information (PII), or other legally protected personal information such as that covered by the Family Educational Rights and Privacy Act (FERPA), as well as any

proprietary information. Unless campus IT has confirmed that the AI tool is Health Insurance Portability and Accountability Act (HIPAA) compliant and supports PHI input, protected data containing PHI should not be entered into an AI tool or other software. Furthermore, non-public or proprietary data should not be input into an open-source AI tool without prior approval from campus IT.

III. Administrative Use

Staff utilizing AI tools for institutional operations, such as drafting communications or generating reports, are required to verify the accuracy of the content produced. Algenerated content may contain inaccuracies, fabricated information referred to as "hallucinations," or copyrighted material.

Al technology must not be employed as a substitute for human decision-making in critical areas such as admissions, hiring, or disciplinary actions.

Compliance with copyright laws must be ensured when using Al-generated materials.

IV. Academic Use

Instructors at Tennessee State University (TSU) hold the primary responsibility for integrating AI technologies into their courses, where applicable They are encouraged to exercise discretion in determining how AI tools may be used to enhance teaching, learning, and assessment. Instructors should consider the appropriateness of AI applications for their specific discipline, course objectives, and student needs. Where an instructor has not given explicit permission to students to use AI in a given course, or where permission is not included in the course syllabus, the use of AI is strictly prohibited.

All academic courses that incorporate Al tools must clearly outline their use in the course syllabus. Instructors are required to:

- Specify the types of AI tools that will be utilized.
- Detail the intended educational outcomes associated with Al use.
- Explain how AI will be integrated into assignments, projects, or assessments.
- Provide guidelines for ethical use and academic integrity concerning Al-generated content.

Al tools may only be utilized for educational purposes that support the learning objectives of the course. Acceptable uses include:

- Enhancing student engagement through interactive learning experiences.
- Providing personalized feedback and support to students.
- Assisting in research and data analysis relevant to course content.
- Facilitating collaborative projects that foster critical thinking and problem-solving skills.

Al tools may be used for within the legal specifications of the United States doctrine of the Fair Use Law. However, TSU executive leadership and Information Technology department holds the right to prohibit the use of any Al tool that violates any policy or regulation of the university.

Any misuse or improper use of AI by a student will be regarded as a violation of the University Code of Student Conduct and will be treated as academic misconduct. V.

V. Educational Support

TSU, through the Office of Academic Affairs, will provide:

- Al literacy training for students and faculty
- Guidelines for appropriate Al use
- Resources for proper attribution
- Academic integrity workshops

VI. Data Security and Privacy

Users must follow policies and relevant laws related to data privacy and security when using AI tools. It is recommended that users avoid entering sensitive or confidential information into AI systems unless the platform meets institutional security standards and has a campus agreement with the vendor.

Sharing personally identifiable information (PII), including FERPA, HIPAA, or confidential data, with any AI platforms that have not been approved by campus IT is prohibited.

VII. Compliance & Enforcement

Violations of this policy may result in disciplinary action, including loss of access to university IT resources, and up to and including termination of employment.

VIII. Investment in the Research of Innovation, Applied Use, and Workforce Preparedness

TSU will invest in research initiatives and partnerships to promote the development and innovation of appropriate utilization of AI to improve and enhance teaching, learning, and workforce preparedness. TSU will support the continuation of the 'AI for ALL' Research Center for Applied AI as a national research center for the exploration and evaluation of AI Tools and Professional Development /Training for AI to all stakeholders.

Offices of Academic Affairs, Students Affairs, Faculty and Staff Senates, and Office of Technology Services will regularly review the impact of AI utilization and tools and provide updated guidance as technology evolves.

Approved:

Date:

TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

INFORMATION ITEM

DATE: March 13, 2025

ITEM: Research and Sponsored Programs Update

(Executive Orders/DOGE)

RECOMMENDED ACTION: No action

PRESENTED BY: Dr. Quincy Quick, Associate Vice President

Research and Sponsored Programs/Chief

Research Officer

Background Information

Dr. Quick will present an update on:

- I. Grant awards and submission data
- II. Research capacity and capabilities
- III. Business Incubation Center
- IV. Executive Orders and DOGE Impact on Federal Funding at TSU
- V. Faculty and Student Research Support from Extramural Grant Awards in Office of Research and Sponsored Programs

RESEARCH AND SPONSORED PROGRAM BOARD OF TRUSTEES QUARTERLY REPORT

GRANT AWARDS AND SUBMISSION DATA: YEAR-OVER-YEAR COMPARISON

Tennessee State University (TSU) has experienced a 15% increase in the number of grant submissions and a 60% increase in the total amount requested for FY25 compared to FY24. The total number of grant submissions grew from 144 in FY24 (\$100,172,626) to 166 in FY25 (\$160,214,507), demonstrating a strong upward trajectory in research engagement and funding pursuits. However, despite the increase in submissions, the total number of awarded grants slightly decreased by 1.5%, with 133 awards in FY25 compared to 135 awards in FY24. More significantly, the total funding awarded declined by 12.5%, dropping from \$74,839,537 in FY24 to \$65,504,677 in FY25. This shift highlights increased competition for federal and state research funding, alongside policy-driven disruptions.

RESEARCH CAPACITY AND CAPABILITIES

Strategic improvements in research infrastructure and compliance have been made to bolster TSU's research capabilities, including:

- Renovating (13) research and (2) teaching labs in Harned Hall located in the Department of Biological Sciences.
- Relocating the small animal facility to the Research and Sponsored Programs (RSP) Building, optimizing space utilization and research efficiency.
- Regaining the Institutional Animal Assurance Number after 13 years of inactivity, ensuring compliance and enabling grant applications that involve small animal studies.

BUSINESS INCUBATION CENTER (BIC)

The Division of Research and Sponsored Programs has assumed direct oversight of the Business Incubation Center (BIC) to enhance entrepreneurship and small business development. Key initiatives include:

- Staffing the BIC with the Small Business Development Center (SBDC) team, led by Mr. Greg Jones, Director of the Small Business Development Center.
- Exploring providing childcare services within a 2,000 sqft space of BIC, with an estimated annual revenue
 of \$500K. This initiative leverages TSU's Tennessee Early Childhood Training Alliance (TECTA), Early Head
 Start, and Center of Excellence in Learning Sciences housed in the Division of Research and Sponsored
 Programs that receive state and federal funding to train daycare providers statewide.

EXECUTIVE ORDERS AND DOGE IMPACT ON FEDERAL FUNDING AT TSU

TSU has paused new spending on all federal grant awards

Terminated Grants:

- U.S. Forest Service \$1,200,000
- U.S. Forest Service \$4,600,000

Paused Grants:

- Evans Allen Grant \$5,377,108
- NEXT Generation Inclusion Consortium (NIC) for Building the Food, Agriculture, Natural Resources, and Human Sciences Pipeline (FANHP) \$20,000,000

FACULTY AND STUDENT RESEARCH SUPPORT FROM EXTRAMURAL GRANT AWARDS IN OSRP

College	No. of Faculty	Amount	No. of Students	Amount
Education	8	\$45,000	1	\$6,000
Health Sciences	15	\$60,000	5	\$25,300
Agriculture	9	\$35,000	8	\$79,752
Public Service	4	\$15,000		
Liberal Arts	8	\$40,000	2	\$9000
Engineering	16	\$160,000	22	\$156,000
Life & Physical Sciences	9	\$65,000	22	\$149,953
Business	2	\$10,000	7	\$65,990

TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

INFORMATION ITEM

DATE: March 13, 2025

ITEM: Athletics Report

RECOMMENDED ACTION: No action

PRESENTED BY: Dr. Mikki Allen, Director of Athletics

Background Information

Dr. Allen will present a report on TSU Athletics.



Report to the Board of Trustees

- 1. Opening Remarks
- 2. Status of Head Football Coach Search
- 3. Academic and Athletic Achievements (1 minute)

Academic Success

• Current academic achievements (e.g., GPA improvements, graduation rates)

Athletic Performance

• Conference Championships, Post-Season Competition, Student-Athlete Awards

4. Revenue Generation

Goals for the Upcoming Year

• Fundraising goals and strategies to support scholarships, facilities, and general operational costs.

5. Expenditures

Cost-saving initiatives and challenges

6. Facilities and Infrastructure

Ongoing Projects

- Facility upgrades and improvements
- Timeline and funding status of these projects

Future Needs

• Necessary renovations to stay competitive in recruiting

7. Community Engagement and Alumni Relations

Community Involvement:

- Upcoming initiatives that will engage the local community, schools, and fans
- Recap of events and activities that foster fan support and involvement

Alumni Support:

- Report on alumni engagement
- Plans to strengthen alumni relations for long-term support

8. Challenges and Opportunities

Current Challenges:

• Challenges, funding gaps, and resource needs for continued success

Opportunities:

• Upcoming opportunities to enhance the program's visibility, attract new sponsors, or grow the fanbase.

9. Closing Remarks and Q&A