



RESIDENCY CLASSIFICATION APPLICATION

IMPORTANT INFORMATION

To be considered a permanent resident for tuition purposes, you must prove through the submissions of official and/or legal documents that you are not merely living in Tennessee while attending Tennessee State University Intensive English Center. Each applicant must show proof of domicile, for a period of 12 months immediately preceding the date of the application without being enrolled in an institution of higher education in Tennessee.

No single document, including leases, deeds, employment verification, check stub, vehicle registration, voter registration card, will qualify you for residency for tuition purposes. Determination is made based on multiple factors and all documents submitted. *(2 proof of residency are needed)*

Evidence that you are the financial dependent on an out-of-state resident may disqualify you from residency classification. Students must demonstrate that they are financially and legally independent from any out-of-state resident.

Financial hardship and length of enrollment at Tennessee State University Intensive English Center are NOT factors to be considered for determining residency classification for fee paying purposes.

All supportive documentation must be sent along with the application form at the time of submission to the Intensive English Center for review.

Individuals seeking permanent change in residency who are dependent on their spouse, parent or legal guardian, which of whom are not a U.S. citizen must also provide a copy of their permanent resident card to be considered for a permanent change in residency status for fee paying purposes.

Individuals who are on a non-immigrant visa (F-1, F-2, J-1, J-2, H-4, L-2, etc.) and/or are sponsored through a scholarship program are ineligible for a permanent change in residency for fee paying purposes.

To provide proof of residency in Tennessee for over a year you may provide 2 of the following documents, they must include your name, address, and be dated **at least 1 year before** the day your classes begin:

- Copy of Tennessee property deed or lease
- Copy of Tennessee auto registration
- Letter from a U.S. Government Department or Agency
- Copy of any bill under your name, dated a year ago or later.

To provide proof of your legal status in the U.S. you may provide one of the following:

- U.S. Passport.
- Certificate of Naturalization.
- Permanent Resident Card (Green Card) **with the I-797 Notice of Approval letter.**
- Work permit card for your active asylum or refugee case - Employment Authorization Document (EAD) with the **I-797 Notice of Approval letter.**

APPLICATION FORM

This residency application is for: Fall Spring Summer Year 20: _____ IEC ID# _____

Primary e-mail address: _____ Phone number: _____

GENERAL STUDENT INFORMATION

Full Name: _____, _____ Date of Birth: __/__/____ Place of Birth: _____
Last First M.I.

1. **Mailing Address:** _____ **City** _____ **State** TN, ZIP _____

Length of domicile at this address: ____Years ____Months / Rent Own

2. If you have been domiciled at the above address for **less than one year**, provide your previous address below:

3. **Mailing Address:** _____ **City** _____ **State** TN, ZIP _____

Length of domicile at this address: ____Years ____Months / Rent Own

4. Have you been domiciled in Tennessee continuously since birth? Yes No

If no, state your reason for coming to Tennessee: _____

5. Have you attended another institution of higher learning in Tennessee? Yes No

Name of the Institution: _____ **Dates Attended: From** __/__/____ **To** __/__/____

6. Have you ever been classified as an in-state resident by an institution in Tennessee? Yes No

If yes, why _____

7. Have you filed a residency application before at Tennessee State University? Yes No

CITIZENSHIP

8. Are you a citizen of the U.S.? Yes No Green Card Holder? Yes No Asylum Seeker? Yes No

If no, permanent resident or visa type or Alien # (USCIS Number) : _____

Date of issue: _____ Expires: _____

(Documentation: photocopy of the immigration documents i.e. green card, work permit, etc.)

9. Are you registered to vote? Yes No If yes, what state are you registered? _____

AFFIRMATION OF APPLICANT

I hereby swear and affirm that all information is provided in, and for this application is accurate and complete, and that all documents attached are true and unaltered copies of the original documents requested. It further indicates, that I understand that the University may contact any of the person(s) referred to in this application for the purpose of obtaining additional pertinent information; and that I further understand that any false information provided in the foregoing statements will disqualify me from being considered a resident of Tennessee and that I may be required to withdraw from the University.

Signature of Applicant

Date

FOR OFFICIAL USE ONLY

Please do not write below this line

RECOMMENDATION:

RECOMMENDED: Yes No

DATE: _____

By: _____

APPROVAL:

APPROVED: Yes No

DATE: _____

By: _____