

Undergraduate Change of Major/Minor Request Form

Office of Records, Floyd Payne Campus Center, Room 305
Post Office Box 9609, Nashville, TN 37209
Phone: (615) 963-5300 Fax: (615) 963-5108, Email: Records@tnstate.edu



Please note: If you are a non-degree seeking student and would like to become a degree seeking student, please do not use this form. To become a degree seeking student, please apply online at <http://students.tnstate.edu/admissions/apply-admissions> or come to the Office of Admissions in the Floyd/Payne Campus Center, Room 323.

Please **TYPE** information requested below, print the completed form, sign the form, obtain the appropriate signatures, and return the completed form the TSU Office of Records.

Only currently enrolled students can request a Change of Major, Concentration, and/or Minor. If you are not currently enrolled, you must reapply through the Office of Admissions.

TNumber: Today's Date (MM/DD/YYYY): Phone Number:
Name: Email:
Address:
City, State, ZIP, Nation:
Effective Term: - Select One - Year: - Select One -

New Major/Concentration:

I would like to request the following changes to my major/concentration.

- Select One -

Double Major:

I would like to request a double major.

Primary Major/Concentration:

- Select One -

Secondary Major/Concentration:

- Select One -

Add/Drop Minor:

I would like to request the following changes to my minor:

Add Minor:

- Select One -

Remove Minor:

- Select One -

Student's Signature: _____ Date: _____ Advisor's Signature: _____ Date: _____ Advisor's Printed Name: _____

Advisor's Phone Number/Email: _____

Office Use Only

Received by: _____ Date Received: _____ Processed by: _____ Date Processed: _____

Comments: _____