Marnie Aa	vang				
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Jpcoming Ap	pointments ,				
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DATE	CARE UNIT	SERVICE/COURSE	COMMENT	MEETING TYPE ORGAN	NIZER
06/22/2023	Career Center Support!	Course-based Tutoring		Virtual 435, S	upport
All Care Units	* CARE UNIT	SERVICE/COURSE	COMMENT	ORGANIZER	REPORT FILE
06/21/2023	Career Center Support!	Course-based Tutoring		435, Support	Details
	Acadomic Center fr-			Kilpotrick Stouon (university of	1
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No Show Appr are Unit: All Care Units Actions +	ointments	Advising Help	COLUMENT	maryland/cp)	
D6/07/2023	CARE UNIT	Advising Help	COMMENT	ORGANIZER	REPORT FILED
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Actions - Actions - 22/19/2017 23/16/2017	CARE UNIT Advising Whitehurst University Advising Whitehurst University	Advising Help SERVICE/COURSE General Advising General Advising	COMMENT	Nilpatrick, steven (university university university university university university of maryland/cp) ORGANIZER Kilpatrick, Steven (university of maryland/cp) Dillman, Tyler	REPORT FILE NO SHOW
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To open the Appointments tab of the Student Profile, click **More** and select **Appointments** from the drop-down list.

Upcoming Appointments

The Upcoming Appointments section of the tab lists all currently scheduled appointments with the student that you have permission to view. Filter the list by Care Unit using the dropdown menu. Show canceled appointments by selecting the **Show Cancelled** checkbox. All appointments scheduled within the next 90 days display, depending on user permissions to access that information.

No actions can be taken on appointments in this section.

Recent Appointments

Recent Appoint Care Unit: All Care Units	tments				
DATE	CARE UNIT	SERVICE/COURSE	COMMENT	ORGANIZER	REPORT FILED?
06/21/2023	Career Center Support!	Course-based Tutoring		435, Support	Details
06/07/2023	Academic Center for Excellence	Advising Help		Kilpatrick, Steven (university of maryland/cp)	Details

The Recent Appointments section lists recently scheduled appointments from the last 90 days with the student that you have permission to view, including Canceled and No Show appointments. Filter the list by Care Unit using the dropdown menu.

No actions can be taken on appointments this section.

If Appointment Summaries have been filed on the student appointments, select the **Details** or **No Show** buttons to view the full Appointment Summary Report.

With proper permissions you can edit or delete the Summary Report, though most likely only reports you personally filed.

Appointment Details		Summary Details For Marnie Aavang	
Advising Help		Reason for Appointment	Donation Amount
06/07/2023 10:30pm - 10:31pm ET			
Appointment Campaign		Last Event Attended	Interests
Select Appointment Campaign	\sim		
		Donated During Call	Ves No N/A
Care Unit			
Academic Center for Excellence	\sim	Appointment Summary	
ocation		B $I := \frac{1}{2} O$ Paragraph	
Academic Success Coaching (Online)	\sim		
Service			
ADVISING HELP X			
Select Service	Ť		
Course			
Start typing to search all courses	\sim		
Neeting Type		Attachments	
Select Meeting Type	\sim	Choose File No file chosen	
Date of visit			
06/07/2023		Privacy	
Meeting Start Time Meeting End Time	e	Student(s) can see this report.	
10:30pm to 10:31pm		Report Information	
All times listed are in Eastern Time (US & Ca	anada).	Created By: Steven Kilpatrick (university of maryland/	cp) on 06/07/2023 10:31pm ET
Attandaga			
Attendees			
Attendees Steven Kilpatrick (university of maryland/cp)			
Attendees Steven Kilpatrick (university of maryland/cp) Administration, WI Test Advisor, Pro Student Study Hall Monitor Tutor	ofessor,		
Attendees Steven Kilpatrick (university of maryland/cp) Administration, WI Test Advisor, Pro Student, Study Hall Monitor, Tutor	ofessor,		
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No Show Appointments

are Unit: All care un	npo nits	ointments •						
Actions 🕶		Janeth Celadon has 2	Adv	ising Whitehurst University A	ppointment no show(s) since	e 07/22/2018 04:56 PM.		-
DATE	٠	CARE UNIT	٠	SERVICE/COURSE	COMMENT	ORGANIZER	٠	REPORT FILED?
DATE 10/12/2018 11:30 AM	۰	CARE UNIT Advising Whitehurst University	•	SERVICE/COURSE General Advising	COMMENT	ORGANIZER White, LaToya	•	REPORT FILED

The No Show Appointments section lists all scheduled appointments where the staff member marked as student as *no-show* that you have permission to view.

Filter the list by Care Unit using the dropdown menu. You can also export no show information to Excel using the **Actions** menu.

Notice the green banner at the top of this section. Navigate360 displays the total number of no show appointments since a specific time and date. Many institutions may configure rules as to how many no shows a student can have before the system will prevent them from scheduling additional appointments. No show configurations are managed at the Care Unit level and are available to set in the Configurations tab, in Care Units, under the Appointment Scheduling section.

Within this green banner you can select two actions, depending on your user permissions:

• **View Constraint Details.** Selecting this option will display a pop-up screen with the specific no show constraints, configured at the Care Unit level.



• **Reset No Show Counter.** Selecting this option will reset the counter of no shows to zero and allow the student to schedule again within Navigate360, if they had exceeded the limit. A browser pop-up screen will prompt to make sure you want to take this action, before resetting the counter.